

*Achieving Business Excellence Through Standards*

**COMMENTS TEMPLATE**

**Template for comments and secretariat observations**

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| Date: **2023-04-14** | Document: **ZWS 1104** |

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| **1** | **2** | **3** | **4** | **5** | **6** | **7** |
| Standards Council/  TC member/  External stakeholder | Clause No./Subclause No./Annex  (e.g 3.1) | Paragraph/Figure/Table/Note  (e.g Table 1) | Type of comment² | Comment (justification for change) by the TC/Standards Council member | Proposed change by the TC/Standards Council member | Secretariat observations on each comment submitted |
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**\*All comments shall be disposed by the technical committee. Where comments are from an external stakeholder, the comments originator shall be advised by SO on how their comments have been handled.**

1 TC/Standards Council member = Technical committee/Standards council member

2 **Type of comment**: ge = general te = technical ed = editorial

**NOTE** Columns 1,2,4,5 are compulsory