2026

TRAINING CALENDAR

SAZ provides excellent professional training services for standards-based business excellence

FOREWORD

The SAZ Training Division offers standard based courses to enable organizations to develop and implement standards into specific operations as part of organizational strategies to achieve business excellence. These courses are well researched and relevant and promote an understanding of standards requirements and implementation**.**

SAZ has an excellent team of competent trainers with the requisite qualifications, skills and knowledge to deliver the courses.

The courses can be tailor – made to suit your organization's specific requirements and presented at your premises by arrangement. SAZ is running a number of new courses to keep pace with stakeholder demands.

Registration Course requirements
Candidates should meet the requisite course requirements set for each course and produce evidence of such upon registration.

Fees
All course fees are charged per person.

Payment
Course fee are payable in full and in advance.

Travelling and accommodation for live trainings
Participants should make their own travelling and accommodation arrangements.

Virtual Trainings requirements
Virtual trainings participants must have reliable internet connectivity. Online training courses will be conducted through Microsoft Teams and Zoom platform.

Course presentation

Courses will be presented in English. Special needs will be considered and arrangements will put in place to address such. A variety of training methods and techniques are used and these include lectures, videos, assignments, manuals and exercises. Group participation is encouraged throughout, as it enhances the learning experience.

In-house presentation courses

All SAZ courses can be presented in-house, i.e. SAZ trainer(s) will be sent to present the training at your organization. These training courses can be tailor-made to suit the client's requirements.

NOTE: In-house courses will be presented with a minimum of 12 and a maximum of 20 participants per session. The organization will provide a suitable training room with all necessary training equipment including the projector, flip charts, markers as well as a suitable point/screen for projection.

Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 9001:2015 Quality Management Systems Awareness	• History and development of quality standards • The ISO 9000 family of standards • Principles of Quality Management System • Features, clauses and requirements of ISO 9001:2015 • Implementing ISO 9001:2015 QMS in your organization • ISO 9001:2015 system certification/registration by SAZ	2026/01/09	2026/01/07
Root Cause Analysis (RCA)	• Introduction to RCA • Definitions • Benefits of RCA • Practical guide to carrying out an RCA • RCA Tools and Techniques • Fishbone/ Ishikawa Diagram • 5 Why's technique **Examination** *Minimum of 5 O Level*	2026/01/14 - 16	2026/01/08
ZWS ISO 45001:2018 Occupational Health & Safety Management Systems Development and Implementation	• Introduction to Occupational Health and Safety Management System (OHSMS) • Importance and benefits of an OH&S MS • The background of ISO 45001 and its intended outcome • The terms and definitions used • The key concepts and structure of ISO 45001 • The PDCA cycle • The main requirements of ISO 45001 • Framework for implementing ISO 45001 • Key concepts and requirements of ISO 45001 from an implementation perspective **Examination** *Minimum of 5 O Level*	2026/01/26 – 30	2026/01/22
ZWS ISO 22000:2018 Food Safety Management Systems Development and Implementation (including *FSSC 22000 Ver.6.1 Requirements*)	• Food safety • Overview of Food Safety Management Systems • Management System principles • Food safety Key elements • The food safety regulatory system in Zimbabwe and food standards • Food Safety Hazard Categories and their sources • Food hygiene, Sanitation and Control of Food Safety Hazards • HACCP principles, Application and HACCP Origins and Benefits • Food safety Team, Team Leader, Team members and their Roles • ZWS ISO 22000:2018 Food Safety Management System Requirements • ZWS ISO /TS 22002: Technical Specification Prerequisite Programmes • Implementing a Food Safety System Certification and the Certification process **Examination** *Minimum of 5 O Level*	2026/02/02-06	2026/01/29
ZWS ISO 9001:2015 Quality Management Systems Development and Implementation	• Understanding quality concepts, the purpose and rational for a QMS • The PDCA cycle • The benefits of quality management systems • The quality management principles and their application in organizations • Quality management systems process approach • The four-tier quality management system documentation model • Implementation of ISO 9001 standard requirements • Application and interpretation of quality management principles and requirements • Certification process of the Quality Management System **Examination** *Minimum of 5 O Level*	2026/02/09-13	2026/02/05
ZWS ISO 9001:2015 Quality Management Systems Awareness	• History and development of quality standards • The ISO 9000 family of standards • Principles of Quality Management System • Features, clauses and requirements of ISO 9001:2015 • Implementing ISO 9001:2015 QMS in your organization • ISO 9001:2015 system certification/registration by SAZ	2026/02/13	2026/02/12

Course Title	• Course Outline	Course Dates	Deadline for registration
ZWS 806 Hazardous Waste Management	• Characterization of hazardous waste • Management of specific waste types • Waste minimization procedures • Environmental audits • Hazardous waste identification • Hazardous substance segregation • Hazardous waste handling and documentation • Legislation and compliance • Risk assessment and control and cleaner production • Cleaner production • Disposal **Examination** *Minimum of 5 O Level*	2026/02/17-20	2026/02/13
ZWS ISO 9001:2015 Quality Management Systems Internal Auditing	• Principles and concepts of quality control, assurance and management systems • Analysis and interpretation of requirements • Quality system documentation • Auditing phases, exercises and audit team roles • Auditor characteristics and selection • ZWS ISO 19011:2018 – Guidelines for auditing management systems **Examination** *Minimum of 5 O Level and QMS Development and Implementation*	2026/02/23-27	2026/02/20
Basic Food Hygiene – Hazard Analysis and Critical Control Point (HACCP) Development and Implementation	• Hazard Analysis Critical Control Point (HACCP) Important definitions • HACCP Origins and Benefits • Food Safety Hazard Categories and their sources • Food hygiene, Sanitation and Control of Food Safety Hazards • HACCP principles and their application • Principles underpinning the HACCP system • Application of the HACCP principles • Use of HACCP principles in food business operation to control potential food hazards • ZWS 749 – Implementation and management of a hazard analysis and critical control point • Implementation of HACCP system and the Certification process • Introduction to Hazard Analysis and Risk-Based Preventive Control (HARPC) **Examination** *Minimum of 5 O Level*	2026/03/02-06	2026/02/26
ZWS ISO 27001:2022 Information Security Management Systems Development and Implementation	• The scope and purpose of ISO/IEC 27001 and how it can be used • The key terms and definitions used in the ISO/IEC 2700 series • The fundamental requirements for an ISMS in ISO/IEC 27001 and the need for continual improvement • The processes, their objectives and high level requirements • Applicability and scope definition requirements • Use of controls to mitigate IS risks • The purpose of internal audits and external certification audits, their operation and the associated terminology **Examination** *Minimum of 5 O Level*	2026/03/02-06	2026/02/26
ZWS ISO 9001:2015 Quality Management Systems Lead Auditor SAATCA *Registered*	• Purpose and benefits of auditing • The difference between 1st, 2nd, and 3rd party audits and other types of audits • Interpretation of ZWS ISO 9001:2015 - Quality Management Systems as a basis for audits • Seven Quality Management Principles • Preparing and planning for audits (audit schedules, audit plans, audit checklist) • Performing audits, displaying appropriate lead auditor traits, such as using effective questioning techniques and recording non-conformances • ZWS ISO 19011:2018 – Guidelines for auditing management systems • ZWS ISO 17021 - Requirements • The "Process Approach" to Auditing • Role of the Lead Auditor (Audit management) • Report writing and follow-up on corrective actions • Auditing principles • Explaining the process of certification **Examination** ***Entry requirements:*** *Delegates should have attended at least a 5-days ISO 9001:2015 QMS Development and Implementation course (attach certified copy of certificate).*	2026/03/09- 13	2026/03/04

Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 14001 Environmental Management System development and implementation	• Background to environmental Management Systems. • Overview of the ISO 14001:2015 Standard. • Environmental Management System Model (Plan – Do-Check- Act). • An overview of environmental risks or opportunities to organizations • Introduction to environmental legislation and global environmental concerns • Identification of environmental aspects and impacts • Requirements, interpretation and intent of the standard • Formulating the basis for the implementation and improvement of ISO 14001 **Examination** *Minimum of 5 O Level*	2026/03/09-10	2018/03/04
Safety Health Environment and Quality Management Representative course (SHEQ)	• Analysis of learner's knowledge and learning needs • Introduction to SHEQ Management Systems Standards • Duties of SHE Rep • SHEQ Audit/Inspection • Emergency Preparedness and Response Plan • Graphical Communication within Workplaces • Introduction to Management Systems • Applicable Laws and International Conventions • Emergency Preparedness and Response • Waste Management **Examination** *Minimum of 5 O Level*	2026/03/16-20	2026/03/12
ZWS ISO 9001:2015 QMS Internal Auditing	• Principles and concepts of quality control, assurance and management systems • Analysis and interpretation of requirements • Quality system documentation • Auditing phases, exercises and audit team roles • Auditor characteristics and selection • ZWS ISO 19011:2018 – Guidelines for auditing management systems **Examination** *Minimum of 5 O Level and QMS Development and Implementation course*	2026/03/17-20	2026/03/ 13
ZWS ISO 31000 Enterprise Risk Management	• Describe the fundamentals of risk management • Explain the fundamentals of a risk management system • Describe the relevance and context of ISO 31000:2018 • Outline the structure and purpose of ISO 31000:2018 • Elaborate on the key principles of ISO 31000:2018 • Identify key aspects and interrelationships of a risk management framework with the organization's management system • Describe the risk management process • Outline a process for implementation of a risk management framework **Examination** *Minimum of 5 O Level*	2026/03/18-20	2026/03/ 16
Documentation of Quality Management Systems according to ISO 9001:2015	• Purpose and benefits of QMS documentation in an organization • General QMS documentation requirements • Specific QMS documentation requirements • QMS Scope, Quality policy and Quality objectives • Organizational process procedures • Work instructions, records and other documents • Development of QMS documentation • QMS documentation management • Pitfalls in QMS documentation **Examination** *Minimum of 5 O Level and QMS Development and Implementation course*	2026/03/18-20	2026/03/16

Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 22000:2018 Food Safety Management Systems Awareness	• Overview of food safety management system • The regulatory system in Zimbabwe • Introduction to food hygiene and sanitation microbilogical in food and sampling • Pest control • Plan of action/work plan • Implementing ISO 22000 in your organization • ISO 22000 system certification/registration by SAZ	2026/03/20	2026/03/18
ZWS ISO 9001/14001/ 45001 Integrated Management System (IMS) Development and Implementation	• Scope of Quality, Environmental, and OHS systems within an integrated Management Systems • The importance of risk-based thinking and the process approach • Organizational context and its implication for modern management systems • Documentation requirements of the system • Life cycle management within management systems • The application of HIRAC within an organization • Auditing requirements • Organizational Hazards and Controls • Aspects and Impacts • Review of Integrated Management System Requirement **Examination** *Minimum of 5 O Level*	2026/03/16-20	2026/03/12
ZWS ISO 31000:2018 **Risk Management System**	• Describe the fundamentals of risk management • Explain the fundamentals of a risk management system • Describe the relevance and context of ISO 31000:2018 • Outline the structure and purpose of ISO 31000:2018 • Elaborate on the key principles of ISO 31000:2018 • Identify key aspects and interrelationships of a risk management framework with the organization's management system • Describe the risk management process • Outline a process for implementation of a risk management framework **Examination** *Minimum of 5 O Level*	2026/03/23-25	2026/03/19
Environment, Social and Governance (ESG Awareness Training (IWA 48:2024 Framework for Implementing ESG principles) **NEW Course**	• Introduction to ESG • Terms and Definitions • History and Development of ESG Standards • Importance and Benefits of ESG • Business case for ESG • The link between ESG and SDGs • ESG Landscape • ESG Principles and Framework • Risks and opportunities framework development • Overview of ESG Standards • Zimbabwe ESG Legal Instruments • Materiality Determination • KPI Measurement Framework for ESG Standardised Reporting • ESG Topics – Environmental • ESG Topics – Social • ESG Topics - Governance • ESG Reporting fundamentals and guiding principles • ESG Assurance *Minimum of 5 O Level*	2026/03/24-25	2026/03/19
ZWS ISO 9001:2015 Quality Management Systems Awareness	• History and development of quality standards • The ISO 9000 family of standards • Principles of Quality Management System • Features, clauses and requirements of ISO 9001:2015 • Implementing ISO 9001:2015 QMS in your organization • ISO 9001:2015 system certification/registration by SAZ	201/03/27	2026/03/23

Course Title	Course Outline	Course Dates	Deadline for registration
Root Cause Analysis (RCA)	• Introduction to RCA • Definitions • Benefits of RCA • Practical guide to carrying out an RCA • RCA Tools and Techniques • Fishbone/ Ishikawa Diagram • 5 Why's technique **Examination** *Minimum of 5 O Level*	2026/03/30-2026/04/0	2026/03/26
ZWS 992:2019 HIV and Wellness Management System (HWMS)	• Gaining an understanding of the HWMS standard • Planning for the implementation of a HW management system • Implementation of an HW management system • HW management system monitoring and continual improvement • HW management system certification process • Reduction and ultimately elimination of incidences and risk of death and serious injury related to HIV and other non-communicable diseases **Examination** *Minimum of 5 O Level*	2026/04/08-10	2026/04/02
ZWS ISO 9001:2015 Quality Management Systems Development and Implementation	• Understanding quality concepts, the purpose and rational for a QMS • The PDCA cycle • The benefits of a quality management system • The quality management principles and their application in organizations • Quality management systems process approach • The four-tie quality management system documentation model • Implementation of ISO 9001 standard requirements • Application and interpretation of quality management principles and requirements **Examination** *Minimum of 5 O Level*	2026/04/13-17	2026/04/09
Quality Assurance Part 1 (In collaboration with University of Zimbabwe – Business Studies Department)	• Identify the function of quality assurance • Identify elements of quality control • Describe & explain the elements of quality control systems • State the functions of quality control • Explain the relationship between quality and reliability, price and delivery • Explain the relationship between quality and other considerations • Explain the concept of feedback • Define terms relating to quality assurance and reliability **Examination** *Minimum of 5 O Level*	2026/04/13-17	2026/04/09
ZWS ISO 22000:2018 Food Safety Management Systems Development and Implementation (Including *FSSC 22000 Ver.6.1 Requirements*)	• Food safety • Overview of Food Safety Management Systems • Management System principles • Food safety Key elements • The food safety regulatory system in Zimbabwe and food standards • Food Safety Hazard Categories and their sources • Food hygiene, Sanitation and Control of Food Safety Hazards • HACCP principles, Application and HACCP Origins and Benefits • Food safety Team, Team Leader, Team members and their Roles • ZWS ISO 22000:2018 Food Safety Management System Requirements • ZWS ISO /TS 22002: Technical Specification Prerequisite Programmes • Implementing a Food Safety System Certification and the Certification process **Examination** *Minimum of 5 O Level*	2026/04/13-17	2026/04/09

Course Title	Course Outline	Course Dates	Deadline for registration
Introduction to Zimbabwe Industrial Laws	**Legal Framework and the Hierarchy of Law in Zimbabwe** **General Laws Applicable Across Industries** • Public Health Act Chapter 15:17 • Environmental Management Act Chapter 20:27 and its Statutory Instruments • Consumer Protection Act • Labor Act Chapter 28:01 and its Statutory Instruments • OSH Bill **Sector Specific Laws** • Mines and Minerals Act and its Statutory Instruments • Factories and Works Act Chapter 14:08 and RGNs **Risk Centred Laws** • Pneumoconiosis Act Chapter 15:08 • Food and Foods Standards Act and its Statutory Instruments • The Law as a tool to prevent workplace injuries and illnesses • The law and Occupational Incident Handling **ISO 37301:2021 Compliance management systems — Requirements with guidance for use** **Examination** *Minimum of 5 O Level*	2026/04/13-17	2026/04/09
Certificate in Standardization *(in collaboration with ARSO and Catholic University of Zimbabwe)*		**2026/03/23**	**2026-07-31**

ZWS ISO 50001 Energy Management Systems (EnMS) Development and Implementation	• Why ISO 50001 Energy Management Standard (EnMS)
	 • Business benefits
	 • Basic principle and philosophy of EnMS
	 • ISO 50001 requirements
	   ✓ Energy policy
	   ✓ Objectives, targets and action plans
	   ✓ Energy planning
	   ✓ Implementation and operation
	   ✓ Auditing
	 • Integration with other ISO standards
	 Examination
	 Minimum of 5 O Level
		2026/04/21-24	2026/04/16

ZWS 992:2019 HIV and Wellness Management System (HWMS)	• Gaining an understanding of the HWMS standard • Planning for the implementation of a HW management system • Implementation of a HW management system • HW management system monitoring and continual improvement • HW management system certification process • Reduction and ultimately elimination of incidences and risk of death and serious injury related to HIV and other non-communicable diseases **Examination** *Minimum of 5 O Level*	2026/04/22- 24	2026/04/16
ZWS ISO 9001:2015 Quality Management Systems Awareness	• History and development of quality standards • The ISO 9000 family of standards • Features, clauses and requirements of ISO 9001:2015 • Implementing ISO 9001:2015 QMS in your organization • ISO 9001:2015 system certification/registration by SAZ	2026/04/24	2026/04/21
ZWS ISO 39001:2012 Road Traffic Safety Management System Awareness	• Understanding the importance of road traffic safety management • Learn the key requirements of ISO 39001:2012 • Discover strategies for implementing an effective road traffic safety management system • Enhance your organization's road traffic safety performance • Prepare for ISO 39001 certification	2026/04/24	2026/04/21

Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 14001 Environmental Management System development and implementation	• Background to environmental Management Systems. • Overview of the ISO 14001:2015 Standard. • Environmental Management System Model (Plan-Do-Check- Act). • An overview of environmental risks or opportunities to organizations • Introduction to environmental legislation and global environmental concerns • Identification of environmental aspects and impacts • Requirements, interpretation and intent of the standard • Formulating the basis for the implementation and improvement of ISO 14001 **Examination** *Minimum of 5 O Level*	2026/05/04–08	2026/04/30
ZWS ISO 9001/14001/ 45001 Integrated Management System (IMS) Internal Auditing	• Scope of Quality, Environmental, and OHS systems within an integrated Management Systems • The importance of risk-based thinking and the process approach • Organizational context and its implication for modern management systems • Documentation requirements of the system • Life cycle management within management systems • The application of HIRAC within an organization • Auditing requirements • Aspects and Impacts • Review of Integrated Management System Requirements **Examination** *Minimum of 5 O Level*	2026/05/04–08	2026/04/30
ZWS ISO 45001:2015 Occupational Health and Safety Management Systems Internal Auditing	• ISO 45001:2018 Requirements • Overview of ISO 45001:2018 elements • Auditing ISO 45001:2018 elements • Risk/Process based auditing • Generic Management Systems Auditing • Guidelines for auditing management systems • Auditing ISO 45001:2018 clauses-what auditors should look for? **Examination** *Minimum of 5 O Level and OHSMS Development and Implementation*	2026/05/11-15	2026/05/07
Quality Assurance Part 2 *(In collaboration with University of Zimbabwe – Business Studies Department)*	• Identify the function of quality assurance • Identify elements of quality control • Describe & explain the elements of quality control systems • State the functions of quality control • Explain the relationship between quality to reliability, price and delivery • Explain the relationship between quality and other considerations • Explain the concept of feedback • Define terms relating to quality assurance and reliability **Examination** *Minimum of 5 O Level and Quality Assurance Part 1*	2026/05/11-15	2026/05/07
ZWS ISO 9001:2015 Quality Management Systems Internal Auditing	• Principles and concepts of quality control, assurance and management systems • Analysis and interpretation of requirements • Quality system documentation • Auditing phases, exercises and audit team roles • Auditor characteristics and selection • ZWS ISO 19011:2018 – Guidelines for auditing management systems **Examination** *Minimum of 5 O Level and QMS Development and Implementation*	2026/05/12-15	2026/05/07
ZWS ISO 9001:2015 Quality Management Systems Development and Implementation	• Understanding quality concepts, the purpose and rational for a QMS • The PDCA cycle • The benefits of quality management systems • The quality management principles and their application in organizations • Quality management systems process approach • The four-tie quality management system documentation model • Implementation of ISO 9001 standard requirements • Application and interpretation of quality management principles and requirements **Examination** *Minimum of 5 O Level*	2026/05/18-22	2026/05/14

Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 45001:2018 Occupational Health & Safety Management Systems Development and Implementation	• What is an Occupational Health and Safety Management System (OHSMS) • Why an OH&S MS is important to an organization and its benefits • The background of ISO 45001 and its intended outcome • The terms and definitions used • The key concepts and structure of ISO 45001 • The main requirements of ISO 45001 • A typical framework for implementing ISO 45001 following the PDCA cycle • Key concepts and requirements of ISO 45001 from an implementation perspective • The benefits specific to an organization in relation to implementing an effective OHSMS **Examination** *Minimum of 5 O Level*	2026/05/18-22	2026/05/14
ZWS ISO 55001:2014 Asset Management Systems Development and Implementation	• Understanding the Risk Based Thinking approach to business • Understanding the Context of the organization • Identification of Interested parties and how they impact the business • Establishing an Asset Management System(AMS) Policy • Establishing AMS Objectives • Establishing AMS Procedures framework • Higher emphasis on performance monitoring and integration with other business activities • Enhancement of process approach PDCA • Decentralization of the system and spread of responsibilities for the AMS throughout the organization • Greater engagement of top management in the AMS **Examination** *Minimum of 5 O Level*	2026/05/19-22	2026/05/14
ZWS 806 Hazardous Waste Management	• Characterization of hazardous waste • Management of specific waste types • Waste minimization procedures • Environmental audits • Hazardous waste identification • Hazardous substance segregation • Hazardous waste handling and documentation • Legislation and compliance • Risk assessment and control and cleaner production • Cleaner production • Disposal **Examination** *Minimum of 5 O Level*	2026/05/20-22	2026/05/15
ZWS ISO 27001:2022 Information Security Management Systems Development and Implementation	• The scope and purpose of ISO/IEC 27001 and how it can be used • The key terms and definitions used in the ISO/IEC 2700 series • The fundamental requirements for an ISMS in ISO/IEC 27001 and the need for continual improvement • The processes, their objectives and high level requirements • Applicability and scope definition requirements • Use of controls to mitigate IS risks • The purpose of internal audits and external certification audits, their operation and the associated terminology **Examination** *Minimum of 5 O Level*	2026/05/26-29	2026/05/21
ZWS ISO 9001:2015 Quality Management Systems Internal Auditing	• Principles and concepts of quality control, assurance and management systems • Analysis and interpretation of requirements • Quality system documentation • Auditing phases, exercises and audit team roles • Auditor characteristics and selection • ZWS ISO 19011:2018 – Guidelines for auditing management systems **Examination** *Minimum of 5 O Level and QMS Development and Implementation*	2026/06/02-05	2026/05/28

Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 14001 Environmental Management System development and implementation	• Background to environmental Management Systems. • Overview of the ISO 14001:2015 Standard. • Environmental Management System Model (Plan – Do-Check- Act). • An overview of environmental risks or opportunities to organizations • Introduction to environmental legislation and global environmental concerns • Identification of environmental aspects and impacts • Requirements, interpretation and intent of the standard • Formulating the basis for the implementation and improvement of ISO 14001 **Examination** *Minimum of 5 O Level*	2026/06/02-05	2026/05/28
ZWS ISO 9001:2015 Quality Management Systems Awareness	• History and development of quality standards • The ISO 9000 family of standards • Features, clauses and requirements of ISO 9001:2015 • Implementing ISO 9001:2015 QMS in your organization ISO 9001:2015 system certification/registration by SAZ	2026/06/05	2026/06/03
ZWS ISO 9001:2015 Quality Management Systems Lead Auditor *Registered*	• Purpose and benefits of auditing • The difference between 1st, 2nd, and 3rd party audits and other types of audits • Interpretation of ZWS ISO 9001:2015 - Quality Management Systems as a basis for audits • Seven Quality Management Principles • Preparing and planning for audits (audit schedules, audit plans, audit checklist) • Performing audits, displaying appropriate lead auditor traits, such as using effective questioning techniques and recording non-conformances • ZWS ISO 19011:2018 – Guidelines for auditing management systems • ZWS ISO 17021 - Requirements • The "Process Approach" to Auditing • Role of the Lead Auditor (Audit management) • Report writing and follow-up on corrective actions • Auditing principles • Explaining the process of certification **Examination** *Entry requirements: Delegates should have attended at least a 5-days ISO 9001:2015 QMS Development and Implementation course (attach certified copy of certificate).*	2026/06/08-12	2026/06/04
ZWS ISO 9001:2015 Quality Management Systems Development and Implementation	• Understanding quality concept, the purpose and rational for a QMS • The PDCA cycle • The benefits of a quality management systems • The quality management principles and their application in organizations • Quality management systems process approach • The four-tie quality management system documentation model • Implementation of ISO 9001 standard requirements • Application and interpretation of quality management principles and requirements **Examination** *Minimum of 5 O Level*	2026/06/15-19	2026/06/11
Basic Food Hygiene – Hazard Analysis and Critical Control Point (HACCP) Development and Implementation	• Hazard Analysis Critical Control Point (HACCP) Important definitions • HACCP Origins and Benefits • Food Safety Hazard Categories and their sources • Food hygiene, Sanitation and Control of Food Safety Hazards • HACCP principles and their Application • Principles underpinning the HACCP system • Application of the HACCP principles • Use of HACCP principles in food business operation to control potential food hazards • ZWS 749 – Implementation and management of a hazard analysis and critical control point • Implementation of HACCP system and the Certification process • Introduction to Hazard Analysis and Risk-Based Preventive Control (HARPC) **Examination** *Minimum of 5 O Level*	2026/06/22-26	2026/06/18

Course Title	Course Outline	Course Dates	Deadline for registration
Safety Health Environment and Quality Management Representative course (SHEQ)	• Analysis of learner's knowledge and learning needs • Introduction to SHEQ Management Systems Standards • Duties of SHE Rep • SHEQ Audit/Inspection • Emergency Preparedness and Response Plan • Graphical Communication within Workplaces • Introduction to Management Systems • Applicable Laws and International Conventions • Emergency Preparedness and Response • Waste Management **Examination** *Minimum of 5 O Level*	2026/06/22-26	2026/06/18
Documentation of Quality Management Systems according to ISO 9001:2015	• Purpose and benefits of QMS documentation in an organization • General QMS documentation requirements • Specific QMS documentation requirements • QMS Scope, Quality policy and Quality objectives • Organizational process procedures • Work instructions, records and other documents • Development of QMS documentation • QMS documentation management • Pitfalls in QMS documentation **Examination** *Minimum of 5 O Level and QMS Development and Implementation*	2026/06/24-26	2026/06/22
ZWS ISO 31000 Enterprise **Risk Management**	• Describe the fundamentals of risk management • Explain the fundamentals of a risk management system • Describe the relevance and context of ISO 31000:2018 • Outline the structure and purpose of ISO 31000:2018 • Elaborate on the key principles of ISO 31000:2018 • Identify key aspects and interrelationships of a risk management framework with the organization's management system • Describe the risk management process • Outline a process for implementation of a risk management framework **Examination** *Minimum of 5 O Level*	2026/06/24-26	2026/06/22
Root Cause Analysis (RCA)	• Introduction to RCA • Definitions • Benefits of RCA • Practical guide to carrying out an RCA • RCA Tools and Techniques • Fishbone/ Ishikawa Diagram • 5 Why's technique **Examination** *Minimum of 5 O Level*	2026/06/24- 26	2026/06/22
ZWS 992:2019 HIV and Wellness Management System (HWMS)	• Gaining an understanding of the HWMS standard • Planning for the implementation of a HW management system • Implementation of an HW management system • HW management system monitoring and continual improvement • HW management system certification process • Reduction and ultimately elimination of incidences and risk of death and serious injury related to HIV and other non-communicable diseases **Examination** *Minimum of 5 O Level*	2026/06/24- 26	2026/06/22
ZWS ISO 39001:2012 Road Traffic Safety Management System Awareness	• Understand the importance of road traffic safety management • Learn the key requirements of ISO 39001:2012 • Discover strategies for implementing an effective road traffic safety management system • Enhance your organization's road traffic safety performance • Prepare for ISO 39001 certification	2026/06/26	2026/06/24

Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 22000:2018 Food Safety Management Systems Awareness	• Overview of food safety management system • The regulatory system in Zimbabwe • Introduction to food hygiene and sanitation microbiological in food and sampling • Pest control • Plan of action/work plan • Implementing ISO 22000 in your organization • ISO 22000 system certification/registration by SAZ *Minimum of 5 O Level*	2026/06/26	2026/06/24
ZWS ISO 22000:2018 Food Safety Management Systems Development and Implementation (including *FSSC 22000 Ver.6 Requirements*)	• Food safety • Overview of Food Safety Management Systems • Management System principles • Food safety Key elements • The food safety regulatory system in Zimbabwe and food standards • Food Safety Hazard Categories and their sources • Food hygiene, Sanitation and Control of Food Safety Hazards • HACCP principles, Application and HACCP Origins and Benefits • Food safety Team, Team Leader, Team members and their Roles • ZWS ISO 22000:2018 Food Safety Management System Requirements • ZWS ISO /TS 22002: Technical Specification Prerequisite Programmes • Implementing a Food Safety System Certification and the Certification process **Examination** *Minimum of 5 O Level*	2026/06/29-2026/07/03	2026/06/25
ZWS ISO 45001:2018 Occupational Health & Safety Management Systems Development and Implementation	• What is an Occupational Health and Safety Management System (OHSMS) • Why an OH&S MS is important to an organization and its benefits • The background of ISO 45001 and its intended outcome • The terms and definitions used • The key concepts and structure of ISO 45001 • The main requirements of ISO 45001 • A typical framework for implementing ISO 45001 following the PDCA cycle • Key concepts and requirements of ISO 45001 from an implementation perspective • The benefits specific to an organization in relation to implementing an effective OHSMS **Examination** *Minimum of 5 O Level*	2026/06/30-2026/07/04	2026/06/27
ZWS ISO 22000:2018 Food Safety Management Systems Internal Auditing (Including *FSSC 22000 Ver. 6 Requirements*)	• Principles and fundamentals of Food safety management systems • Food Safety Management System Standards • Analysis and interpretation of ISO 22000:2018 requirements • Auditing phases, exercises and audit team roles • Auditor characteristics and selection • ZWS ISO 19011:2018 – Guidelines for auditing management systems **Examination** *Minimum of 5 O Level*	2026/06/30 2026/07/03	2026/06/26
ZWS ISO 14001 Environmental Management System Internal Auditing	• Understanding the Risk Based Thinking approach to business • Understanding the Context of the organization • Identification of Interested parties and how they impact the business • Establishing and Asset Management System (AMS) Policy • Establishing AMS Objectives • Establishing AMS Procedures framework • Higher emphasis on performance monitoring and integration with other business activities • Enhancement of process approach PDCA • Decentralization of the system and spread of responsibilities for the AMS throughout the organization • Greater engagement of top management in the AMS **Examination** *Minimum of 5 O Level*	2026/07/07-10	2026/07/02

Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 27001:2022 Information Security Management Systems Internal Auditing	•Principles and concepts of ISMS •Analysis and interpretation of requirements •ISMS documentation •Auditing phases, exercises and audit team roles •Overview of Annex A •Auditor characteristics and selection •Conducting the audit •Presenting reports **Examination** *Minimum of 5 O Level*	2026/07/14-17	2026/07/09
ZWS ISO 9001/14001/ 45001 Integrated Management System (IMS) Development and Implementation	• Scope of Quality, Environmental, and OHS systems within an integrated Management Systems • The importance of risk-based thinking and the process approach • Organizational context and its implication for modern management systems • Documentation requirements of the system • Life cycle management within management systems • The application of HIRAC within an organization • Auditing requirements • Organizational Hazards and Controls • Aspects and Impacts • Review of Integrated Management System Requirement **Examination** *Minimum of 5 O Level*	2026/07/20-24	2026/07/16
ZWS ISO 9001:2015 Quality Management Systems Internal Auditing	• Principles and concepts of quality control, assurance and management systems • Analysis and interpretation of requirements • Quality system documentation • Auditing phases, exercises and audit team roles • Auditor characteristics and selection • ZWS ISO 19011:2018 – Guidelines for auditing management systems **Examination** *Minimum of 5 O Level and QMS Development and Implementation*	2026/07/21-24	2026/07/16
ZWS 992:2019 HIV and Wellness Management System (HWMS)	• Gaining an understanding of the HWMS standard • Planning for the implementation of a HW management system • Implementation of a HW management system • HW management system monitoring and continual improvement • HW management system certification process • Reduction and ultimately elimination of incidences and risk of death and serious injury related to HIV and other non-communicable diseases **Examination** *Minimum of 5 O Level*	2026/07/22-24	2026/07/20
Environment, Social and Governance (ESG Awareness Training (IWA 48:2024 Framework for Implementing ESG principles) **NEW Course**	• Introduction to ESG • Terms and Definitions • History and Development of ESG Standards • Importance and Benefits of ESG • Business case for ESG • The link between ESG and SDGs • ESG Landscape • ESG Principles and Framework • Risks and opportunities framework development • Overview of ESG Standards • Zimbabwe ESG Legal Instruments • Materiality Determination • KPI Measurement Framework for ESG Standardised Reporting • ESG Topics – Environmental • ESG Topics – Social • ESG Topics - Governance • ESG Reporting fundamentals and guiding principles • ESG Assurance *Minimum of 5 O Level*	2026/07/30-31	2026/07/28

Course Title	• Course Outline	Course Dates	Deadline for registration
Basic Food Hygiene – Hazard Analysis and Critical Control Point (HACCP) Development & Implementation	• Hazard Analysis Critical Control Point (HACCP) Important definitions • HACCP Origins and Benefits • Food Safety Hazard Categories and their sources • Food hygiene, Sanitation and Control of Food Safety Hazards • HACCP principles and their Application • Principles underpinning the HACCP system • Application of the HACCP principles • Use of HACCP principles in food business operation to control potential food hazards • ZWS 749 – Implementation and management of a hazard analysis and critical control point • Implementation of HACCP system and the Certification process • Introduction to Hazard Analysis and Risk-Based Preventive Control (HARPC) **Examination** *Minimum of 5 O Level*	2026/07/27-31	2026/07/23
ZWS ISO 14001 Environmental Management Systems Internal Auditing	• EMS concepts • ISO 14001:2015 Requirements • Overview of ISO 14001:2015 elements • Auditing ISO 14001:2015 elements • Principles of life cycle assessment and Environmental risk/aspect based auditing. • Generic Management Systems Auditing • Auditing ISO 14001:2015 clauses **Examination** *Minimum of 5 O Level and EMS Development and Implementation*	2026/08/04-07	2026/07/30
Root Cause Analysis (RCA)	• Introduction to RCA • Definitions • Benefits of RCA • Practical guide to carrying out an RCA • RCA Tools and Techniques • Fishbone/ Ishikawa Diagram • 5 Why's technique **Examination** *Minimum of 5 O Level*	2026/08/12-14	2026/08/07
ZWS ISO 9001:2015 Quality Management Systems Awareness	• History and development of quality standards • The ISO 9000 family of standards • Features, clauses and requirements of ISO 9001:2015 • Implementing ISO 9001:2015 QMS in your organization • ISO 9001:2015 system certification/registration by SAZ	2026/08/14	2026/08/12
Documentation of Quality Management Systems according to ISO 9001:2015	• Purpose and benefits of QMS documentation in an organization • General QMS documentation requirements • Specific QMS documentation requirements • QMS Scope, Quality policy and Quality objectives • Organizational process procedures • Work instructions, records and other documents • Development of QMS documentation • QMS documentation management • Pitfalls in QMS documentation **Examination** *Minimum of 5 O Level*	2026/08/19-21	2026/08/17
ZWS ISO 9001:2015 Quality Management Systems Development and Implementation	• Understanding quality concept, the purpose and rational for a QMS • The PDCA cycle • The benefits of a quality management systems • The quality management principles and their application in organizations • Quality management systems process approach • The four-tie quality management system documentation model • Implementation of ISO 9001 standard requirements • Application and interpretation of quality management principles and requirements **Examination** *Minimum of 5 O Level*	2026/08/17-21	2026/08/13

Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 55001 Asset Management Systems Development and Implementation	• Understanding the Risk Based Thinking approach to business • Understanding the Context of the organization • Identification of Interested parties and how they impact the business • Establishing and Asset Management System (AMS) Policy • Establishing AMS Objectives • Establishing AMS Procedures framework • Higher emphasis on performance monitoring and integration with other business activities • Enhancement of process approach PDCA • Decentralization of the system and spread of responsibilities for the AMS throughout the organization • Greater engagement of top management in the AMS **Examination** *Minimum of 5 O Level*	2026/08/17-21	2026/08/13
ZWS ISO 14001 Environmental Management System development and implementation	• Background to environmental Management Systems. • Overview of the ISO 14001:2015 Standard. • Environmental Management System Model (Plan – Do-Check- Act). • An overview of environmental risks or opportunities to organizations • Introduction to environmental legislation and global environmental concerns • Identification of environmental aspects and impacts • Requirements, interpretation and intent of the standard • Formulating the basis for the implementation and improvement of ISO 14001 **Examination** *Minimum of 5 O Level*	2026/08/17-21	2026/08/13
ZWS ISO 22000:2018 Food Safety Management Systems Internal Auditing (including *FSSC 22000 Ver. 6 Requirements)*	• Principles and fundamentals of Food safety management systems • Food Safety Management System Standards • Analysis and interpretation of ISO 22000:2018 requirements • Auditing phases, exercises and audit team roles • Auditor characteristics and selection • ZWS ISO 19011:2018 – Guidelines for auditing management systems **Examination** *Minimum of 5 O Level*	2026/08/31-2026/09/04	2026/08/27
Safety Health Environment and Quality Management Representative course (SHEQ)	• Analysis of learner's knowledge and learning needs • Introduction to SHEQ Management Systems Standards • Duties of SHE Rep • SHEQ Audit/Inspection • Emergency Preparedness and Response Plan • Graphical Communication within Workplaces • Introduction to Management Systems • Applicable Laws and International Conventions • Emergency Preparedness and Response • Waste Management **Examination** *Minimum of 5 O Level*	2026/08/31-2026/09/04	2026/08/27
ZWS ISO 9001/14001/ 45001 Integrated Management System (IMS) Development and Implementation	• Scope of Quality, Environmental, and OHS systems within an integrated Management Systems • The importance of risk-based thinking and the process approach • Organizational context and its implication for modern management systems • Documentation requirements of the system • Life cycle management within management systems • The application of HIRAC within an organization • Auditing requirements • Organizational Hazards and Controls • Aspects and Impacts • Review of Integrated Management System Requirement **Examination** *Minimum of 5 O Level*	2026/09/07–11	2026/09/03

Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 9001:2015 Quaity Management Systems Lead Auditor SAATCA *Registered*	• Purpose and benefits of auditing • The difference between 1st, 2nd, and 3rd party audits and other types of audits • Interpretation of ZWS ISO 9001:2015 - Quality Management Systems as a basis for audits • Seven Quality Management Principles • Preparing and planning for audits (audit schedules, audit plans, audit checklist) • Performing audits, displaying appropriate lead auditor traits, such as using effective questioning techniques and recording non-conformances • ZWS ISO 19011:2018 – Guidelines for auditing management systems • ZWS ISO 17021 - Requirements • The "Process Approach" to Auditing • Role of the Lead Auditor (Audit management) • Report writing and follow-up on corrective actions • Auditing principles • Explaining the process of certification **Examination** ***Entry requirements: Delegates** should have attended at least a 5-days ISO 9001:2015 QMS Development and Implementation course (attach certified copy of certificate).*	2026/09/07–11	2026/09/03
Quality Assurance Part 1 (In collaboration with University of Zimbabwe – Business Studies Department)	• Identify the function of quality assurance • Identify elements of quality control • Describe & explain the elements of quality control systems • State the functions of quality control • Explain the relationship between quality and reliability; price and delivery • Explain the relationship between quality and other considerations • Explain the concept of feedback • Define terms relating to quality assurance and reliability **Examination** *Minimum of 5 O Level*	2026/09/07-11	2026/09/03
ZWS ISO 9001:2015 Quality Management Systems Awareness	• History and development of quality standards • The ISO 9000 family of standards • Features, clauses and requirements of ISO 9001:2015 • Implementing ISO 9001:2015 QMS in your organization • ISO 9001:2015 system certification/registration by SAZ	2026/09/11	2026/09/09
ZWS 806 Hazardous Waste Management	• Characterization of hazardous waste • Management of specific waste types • Waste minimization procedures • Environmental audits • Hazardous waste identification • Hazardous substance segregation • Hazardous waste handling and documentation • Legislation and compliance • Risk assessment and control and cleaner production • Cleaner production • Disposal **Examination** *Minimum of 5 O Level*	2026/09/07-11	2026/09/03
Root Cause Analysis (RCA)	• Introduction to RCA • Definitions • Benefits of RCA • Practical guide to carrying out an RCA • RCA Tools and Techniques • Fishbone/ Ishikawa Diagram • 5 Why's technique **Examination** *Minimum of 5 O Level*	2026/09/09-11	2026/09/05

Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 9001:2015 Quality Management Systems Internal Auditing	• Principles and concepts of quality control, assurance and management systems • Analysis and interpretation of requirements • Quality system documentation • Auditing phases, exercises and audit team roles • Auditor characteristics and selection • ZWS ISO 19011:2018 – Guidelines for auditing management systems **Examination** *Minimum of 5 O Level and QMS Development and Implementation*	2026/09/08-11	2026/09/04
ZWS ISO 22000:2018 Food Safety Management Systems Development and Implementation (including *FSSC 22000 Ver.6 Requirements)*	• Food safety • Overview of Food Safety Management Systems • Management System principles • Food safety Key elements • The food safety regulatory system in Zimbabwe and food standards • Food Safety Hazard Categories and their sources • Food hygiene, Sanitation and Control of Food Safety Hazards • HACCP principles, Application and HACCP Origins and Benefits • Food safety Team, Team Leader, Team members and their Roles • ZWS ISO 22000:2018 Food Safety Management System Requirements • ZWS ISO /TS 22002: Technical Specification Prerequisite Programmes • Implementing a Food Safety System Certification and the Certification process **Examination** *Minimum of 5 O Level*	2026/09/14-18	2026/08/10
ZWS ISO 27001:2022 Information Security Management Systems Development and Implementation	• The scope and purpose of ISO/IEC 27001 and how it can be used • The key terms and definitions used in the ISO/IEC 2700 series • The fundamental requirements for an ISMS in ISO/IEC 27001 and the need for continual improvement • The processes, their objectives and high-level requirements • Applicability and scope definition requirements • Use of controls to mitigate IS risks • The purpose of internal audits and external certification audits, their operation and the associated terminology **Examination** *Minimum of 5 O Level*	2026/09/14-18	2026/08/10
ZWS ISO 31000 Enterprise Risk Management	• Describe the fundamentals of risk management • Explain the fundamentals of a risk management system • Describe the relevance and context of ISO 31000:2018 • Outline the structure and purpose of ISO 31000:2018 • Elaborate on the key principles of ISO 31000:2018 • Identify key aspects and interrelationships of a risk management framework with the organization's management system • Describe the risk management process • Outline a process for implementation of a risk management framework **Examination** *Minimum of 5 O Level*	2026/09/16-18	2026/09/14
Safety Health Environment and Quality Management Representative course (SHEQ)	• Analysis of learner's knowledge and learning needs • Introduction to SHEQ Management Systems Standards • Duties of SHE Rep • SHEQ Audit/Inspection • Emergency Preparedness and Response Plan • Graphical Communication within Workplaces • Introduction to Management Systems • Applicable Laws and International Conventions • Emergency Preparedness and Response • Waste Management **Examination** *Minimum of 5 O Level*	2026/09/21-25	2026/09/17

Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 9001:2015 Quality Management Systems Development and Implementation	• Understanding quality concepts, the purpose and rational for a QMS • The PDCA cycle • The benefits of quality management systems • The quality management principles and their application in organizations • Quality management systems process approach • The four-tie quality management system documentation model • Implementation of ISO 9001 standard requirements • Application and interpretation of quality management principles and requirements **Examination** *Minimum of 5 O Level*	2026/09/21-25	2026/09/17
ZWS ISO 45001:2015 Occupational Health and Safety Management Systems Internal Auditing	• ISO 45001:2018 Requirements • Overview of ISO 45001:2018 elements • Auditing ISO 45001:2018 elements • Risk/Process based auditing • Generic Management Systems Auditing • Guidelines for auditing management systems • Auditing ISO 45001:2018 clauses-what auditors should look for? **Examination** *Minimum of 5 O Level and OHSMS Development and Implementation*	2026/09/21-25	2026/09/17
ZWS ISO 39001:2012 Road Traffic Safety Management System Awareness	• Understand the importance of road traffic safety management • Learn the key requirements of ISO 39001:2012 • Discover strategies for implementing an effective road traffic safety management system • Enhance your organization's road traffic safety performance • Prepare for ISO 39001 certification	2026/09/25	2026/09/23
ZWS 806 Hazardous Waste Management	• Characterization of hazardous waste • Management of specific waste types • Waste minimization procedures • Hazardous waste identification • Hazardous substance segregation • Hazardous waste handling and documentation • Legislation and compliance • Risk assessment and control and cleaner production • Cleaner production • Disposal and environmental audits **Examination** *Minimum of 5 O Level*	2026/09/24-26	2026/09/18
Root Cause Analysis (RCA)	• Introduction to RCA • Definitions • Benefits of RCA • Practical guide to carrying out an RCA • RCA Tools and Techniques • Fishbone/ Ishikawa Diagram • 5 Why's technique **Examination** *Minimum of 5 O Level*	2026/09/23-25	2026/09/20
ZWS ISO 22000:2018 Food Safety Management Systems Awareness	• Overview of food safety management system • The regulatory system in Zimbabwe • Introduction to food hygiene and sanitation microbilogical in food and sampling • Pest control • Plan of action/work plan • Implementing ISO 22000 in your organization • ISO 22000 system certification/registration by SAZ	2026/09/25	2026/09/23

Course Title	Course Outline	Course Dates	Deadline for registration
ZWS **ISO** 27001:2022 Information Security Management Systems Internal Auditing	• The scope and purpose of ISO/IEC 27001 and how it can be used • The key terms and definitions used in the ISO/IEC 2700 series • The fundamental requirements for an ISMS in ISO/IEC 27001 and the need for continual improvement • The processes, their objectives and high level requirements • Applicability and scope definition requirements • Use of controls to mitigate IS risks • The purpose of internal audits and external certification audits, their operation and the associated terminology **Examination** *Minimum of 5 O Level and ISMS Development and Implementation*	2026/09/29-2024/10/02	2026/09/25
Basic Food Hygiene Hazard Analysis and Critical Control Point (HACCP) Development & Implementation	• Hazard Analysis Critical Control Point (HACCP) Important definitions • HACCP Origins and Benefits • Food Safety Hazard Categories and their sources • Food hygiene, Sanitation and Control of Food Safety Hazards • HACCP principles and their Application • Principles underpinning the HACCP system • Application of the HACCP principles • Use of HACCP principles in food business operation to control potential food hazards • ZWS 749 – Implementation and management of a hazard analysis and critical control point • Implementation of HACCP system and the Certification process • Introduction to Hazard Analysis and Risk-Based Preventive Control (HARPC) **Examination** *Minimum of 5 O Level*	2026/09/28-2026-10-02	2026/09/24
ZWS ISO 9001:2015 Quality Management Systems Awareness	• History and development of quality standards • The ISO 9000 family of standards • Features, clauses and requirements of ISO 9001:2015 • Implementing ISO 9001:2015 QMS in your organization • ISO 9001:2015 QMS certification by SAZ	2026/10/02	2026/09/30
ZWS ISO 9001:2015 Quality Management Systems Development & Implementation	• Understanding quality concept, the purpose and rational for a QMS • The PDCA cycle • The benefits of a quality management systems • The quality management principles and their application in organizations • Quality management systems process approach • The four-tie quality management system documentation model • Implementation of ISO 9001 standard requirements • Application and interpretation of quality management principles and requirements **Examination** *Minimum of 5 O Level*	2026/10/05-09	2026/10/01
ZWS ISO 45001:2018 Occupational Health & Safety Management System Development and Implementation	• What is an Occupational Health and Safety Management System (OHSMS) • Why an OH&S MS is important to an organization and its benefits • The background of ISO 45001 and its intended outcome • The terms and definitions used • The key concepts and structure of ISO 45001 • The main requirements of ISO 45001 • A typical framework for implementing ISO 45001 following the PDCA cycle • Key concepts and requirements of ISO 45001 from an implementation perspective • The benefits specific to an organization in relation to implementing an effective OHSMS **Examination** *Minimum of 5 O Level*	2026/10/05-09	2026/10/01

Course Title	Course Outline	Course Dates	Deadline for registration

ZWS ISO 50001 Energy Management Systems (EnMS) Development and Implementation	• Why ISO 50001 Energy Management Standard (EnMS)
	• Business benefits
	• Basic principle and philosophy of EnMS
	• ISO 50001 requirements
	  ✓ Energy policy
	  ✓ Objectives, targets and action plans
	  ✓ Energy planning
	  ✓ Implementation and operation
	  ✓ Auditing
	• Integration with other ISO standards
	Examination
	Minimum of 5 O Level
		2026/10/05-09	2026/10/01

ZWS ISO 14001 Environmental Management System Internal Auditing	• ISO 14001:2015 Requirements • Overview of ISO 14001:2015 elements • Auditing ISO 14001:2015 elements • Principles of life cycle assessment and Environmental risk/aspect based auditing. • Generic Management Systems Auditing • Auditing ISO 14001:2015 clauses **Examination** *Minimum of 5 O Level and EMS Development and Implementation*	2026/10/06-09	2026/10/02
Documentation of Quality Management Systems according to ISO 9001:2015	• Purpose and benefits of QMS documentation in an organization • General QMS documentation requirements • Specific QMS documentation requirements • QMS Scope, Quality policy and Quality objectives • Organizational process procedures • Work instructions, records and other documents • Development of QMS documentation • QMS documentation management • Pitfalls in QMS documentation **Examination** *Minimum of 5 O Level*	2026/10/07-09	2026/10/05
Basic Food Hygiene Hazard Analysis and Critical Control Point (HACCP) Development & Implementation	• Hazard Analyses Critical Control Point (HACCP) Important definitions • HACCP Origins and Benefits • Food Safety Hazard Categories and their sources • Food hygiene, Sanitation and Control of Food Safety Hazards • HACCP principles and their application • Principles underpinning the HACCP system • Application of the HACCP principles • Use of HACCP principles in food business operation to control potential food hazards • ZWS 749 – Implementation and management of a hazard analysis and critical control point • Implementation of HACCP system and the Certification process • Introduction to Hazard Analysis and Risk-Based Preventive Control (HARPC) **Examination** *Minimum of 5 O Level*	2026/10/12-16	2026/10/08
ZWS ISO 22000:2018 Food Safety Management Systems Development and Implementation (including *FSSC 22000 Ver 6 Requirements*)	• Food safety • Overview of Food Safety Management Systems • Management System principles • Food safety Key elements • The food safety regulatory system in Zimbabwe and food standards • Food Safety Hazard Categories and their sources • Food hygiene, Sanitation and Control of Food Safety Hazards • HACCP principles, Application and HACCP Origins and Benefits • Food safety Team, Team Leader, Team members and their Roles • ZWS ISO 22000:2018 Food Safety Management System Requirements • ZWS ISO /TS 22002: Technical Specification Prerequisite Programmes • Implementing a Food Safety System Certification and the Certification process **Examination** *Minimum of 5 O Level*	2026/10/12-16	2026/10/08

Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 55001 Asset Management Development and Implementation	• Understanding the Risk Based Thinking approach to business • Understanding the Context of the organization • Identification of Interested parties and how they impact the business • Establishing and Asset Management System(AMS) Policy • Establishing AMS Objectives • Establishing AMS Procedures framework • Higher emphasis on performance monitoring and integration with other business activities • Enhancement of process approach PDCA • Decentralization of the system and spread of responsibilities for the AMS throughout the organization • Greater engagement of top management in the AMS **Examination** *Minimum of 5 O Level*	2026/10/12-16	2026/10/08
Safety Health Environment and Quality Management Representative course (SHEQ)	• Analysis of learner's knowledge and learning needs • Introduction to SHEQ Management Systems Standards • Duties of SHE Rep • SHEQ Audit/Inspection • Emergency Preparedness and Response Plan • Graphical Communication within Workplaces • Introduction to Management Systems • Applicable Laws and International Conventions • Emergency Preparedness and Response • Waste Management **Examination** *Minimum of 5 O Level*	2026/10/19-23	2026/10/15
ZWS ISO 14001 Environmental Management System development and implementation	• Background to environmental Management Systems. • Overview of the ISO 14001:2015 Standard. • Environmental Management System Model (Plan – Do-Check- Act). • An overview of environmental risks or opportunities to organizations • Introduction to environmental legislation and global environmental concerns • Identification of environmental aspects and impacts • Requirements, interpretation and intent of the standard • Formulating the basis for the implementation and improvement of ISO 14001 **Examination** *Minimum of 5 O Level*	2026/10/19-23	2026/10/15
ZWS 992:2019 HIV and Wellness Management System (HWMS)	• Gaining an understanding of the HWMS standard • Planning for the implementation of a HW management system • Implementation of a HW management system • HW management system monitoring and continual improvement • HW management system certification process • Reduction and ultimately elimination of incidences and risk of death and serious injury related to HIV and other non-communicable diseases **Examination** *Minimum of 5 O Level*	2026/10/21-23	2026/10/15
ZWS ISO 9001:2015 Quality Management Systems Internal Auditing	• Principles and concepts of quality control, assurance and management systems • Analysis and interpretation of requirements • Quality system documentation • Auditing phases, exercises and audit team roles • Auditor characteristics and selection • ZWS ISO 19011:2018 – Guidelines for auditing management systems **Examination** *Minimum of 5 O Level*	2026/10/27-30	2026/10/23

Course Title	Course Outline	Course Dates	Deadline for registration
Introduction to Zimbabwe Industrial Laws	**Legal Framework and the Hierarchy of Law in Zimbabwe** **General Laws Applicable Across Industries** • Public Health Act Chapter 15:17 • Environmental Management Act Chapter 20:27 and its Statutory Instruments • Consumer Protection Act • Labor Act Chapter 28:01 and its Statutory Instruments • OSH Bill **Sector Specific Laws** • Mines and Minerals Act and its Statutory Instruments • Factories and Works Act Chapter 14:08 and RGNs **Risk Centred Laws** • Pneumoconiosis Act Chapter 15:08 • Food and Foods Standards Act and its Statutory Instruments • The Law as a tool to prevent workplace injuries and illnesses • The law and Occupational Incident Handling **ISO 37301:2021 Compliance management systems — Requirements with guidance for use** **Examination** *Minimum of 5 O Level*	2026/11/02-06	2026/10/29
Quality Assurance Part II *(In collaboration with University of Zimbabwe – Business Studies Department)*	• Costing • Designing quality control systems • Sampling inspection – 2 • Analysis frequency distributions • Managing quality assurance systems • Using computers for the control of quality • Evaluating and predicting reliability • Designing and using quality control charts **Examination** *Minimum of 5 O Level*	2026/11/02-06	2026/10/29
ZWS ISO 9001/14001/ 45001 Integrated Management System (IMS) Internal Auditing	• Scope of Quality, Environmental, and OHS systems within an integrated Management Systems • The importance of risk-based thinking and the process approach • Organizational context and its implication for modern management systems • Documentation requirements of the system • Life cycle management within management systems • The application of HIRAC within an organization • Auditing requirements • Organizational Hazards and Controls • Aspects and Impacts • Review of Integrated Management System requirement **Examination** *Minimum of 5 O Level*	2026/11/02-06	2026/10/29
ZWS ISO 9001:2015 Quality Management Systems Lead Audit SAATCA *Registered*	• Purpose and benefits of auditing • The difference between 1st, 2nd, and 3rd party audits and other types of audits • Interpretation of ZWS ISO 9001:2015 – Quality Management Systems as a basis for audits • Seven Quality Management Principles • Preparing and planning for audits (audit schedules, audit plans, audit checklist) • Performing audits, displaying appropriate lead auditor traits, such as using effective questioning techniques and recording non-conformances • ZWS ISO 19011:2018 – Guidelines for auditing management systems • ZWS ISO 17021 – Requirements • The "Process Approach" to Auditing • Role of the Lead Auditor (Audit management) • Report writing and follow-up on corrective actions • Auditing principles • Explaining the process of certification **Examination** ***Entry requirements: Delegates** should have attended at least a 5-days ISO 9001:2015 QMS Development and Implementation course (attach certified copy of certificate).*	2026/11//09-13	2026/11/05

Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 9001:2015 Quality Management Systems Awareness	• History and development of quality standards • The ISO 9000 family of standards • Features, clauses and requirements of ISO 9001:2015 • Implementing ISO 9001:2015 QMS in your organization • ISO 9001:2015 system certification/registration by SAZ	2026/11/13	2026/11/11
ZWS ISO 45001:2018 Occupational Health & Safety Management System Development and Implementation	• What is an Occupational Health and Safety Management System (OHSMS) • Why an OH&S MS is important to an organization and its benefits • The background of ISO 45001 and its intended outcome • The terms and definitions used • The key concepts and structure of ISO 45001 • The main requirements of ISO 45001 • A typical framework for implementing ISO 45001 following the PDCA cycle • Key concepts and requirements of ISO 45001 from an implementation perspective • The benefits specific to an organization in relation to implementing an effective OHSMS **Examination** *Minimum of 5 O Level*	2026/11/16-20	2026/11/12
ZWS ISO 9001:2015 Quality Management Systems Development and Implementation	• Understanding quality concepts, the purpose and rational for a QMS • The PDCA cycle • The benefits of quality management systems • The quality management principles and their application in organizations • Quality management systems process approach • The four-tie quality management system documentation model • Implementation of ISO 9001 standard requirements • Application and interpretation of quality management principles and requirements **Examination** *Minimum of 5 O Level*	2026/11/16-20	2026/11/12
ZWS ISO 9001:2015 Quality Management Systems Internal Auditing	• Principles and concepts of quality control, assurance and management systems • Analysis and interpretation of requirements • Quality system documentation • Auditing phases, exercises and audit team roles • Auditor characteristics and selection • ZWS ISO 19011:2018 – Guidelines for auditing management systems **Examination** *Minimum of 5 O Level*	2026/11/24-27	2026/11/19
Root Cause Analysis (RCA)	• Introduction to RCA • Definitions • Benefits of RCA • Practical guide to carrying out an RCA • RCA Tools and Techniques • Fishbone/ Ishikawa Diagram • 5 Why's technique *Minimum of 5 O Level*	2026/11/25-27	2026/11/23
ZWS ISO 31000:2018 Risk Management	• Describe the fundamentals of risk management • Explain the fundamentals of a risk management system • Describe the relevance and context of ISO 31000:2018 • Outline the structure and purpose of ISO 31000:2018 • Elaborate on the key principles of ISO 31000:2018 • Identify key aspects and interrelationships of a risk management framework with the organization's management system • Describe the risk management process • Outline a process for implementation of a risk management framework **Examination** *Minimum of 5 O Level*	2026/11/25-27	2026/11/23

Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 45001:2018 Occupational Health & Safety Management Systems Internal Auditing	• • What is an Occupational Health and Safety Management System (OHSMS) • Why an OH&S MS is important to an organization and its benefits • The background of ISO 45001 and its intended outcome • The terms and definitions used • The key concepts and structure of ISO 45001 • The main requirements of ISO 45001 • A typical framework for implementing ISO 45001 following the PDCA cycle • Key concepts and requirements of ISO 45001 from an implementation perspective • The benefits specific to an organization in relation to implementing an effective OHSMS **Examination** *Minimum of 5 O Level*	2026/12/01-04	2026/11./27
Documentation of Quality Management Systems according to ISO 9001:2015	• Purpose and benefits of QMS documentation in an organization • General QMS documentation requirements • Specific QMS documentation requirements • QMS Scope, Quality policy and Quality objectives • Organizational process procedures • Work instructions, records and other documents • Development of QMS documentation • QMS documentation management • Pitfalls in QMS documentation **Examination** *Minimum of 5 O Level and QMS Development and Implementation*	2026/12/02-04	2026/11/30
Environment, Social and Governance (ESG Awareness Training (IWA 48:2024 Framework for Implementing ESG principles) **NEW Course**	• Introduction to ESG • Terms and Definitions • History and Development of ESG Standards • Importance and Benefits of ESG • Business case for ESG • The link between ESG and SDGs • ESG Landscape • ESG Principles and Framework • Risks and opportunities framework development • Overview of ESG Standards • Zimbabwe ESG Legal Instruments • Materiality Determination • KPI Measurement Framework for ESG Standardized Reporting • ESG Topics – Environmental • ESG Topics – Social • ESG Topics - Governance • ESG Reporting fundamentals and guiding principles • ESG Assurance *Minimum of 5 O levels*	2026/12/03-04	2026/12/01
ZWS ISO 9001:2015 Quality Management Systems Awareness	• History and development of quality standards • The ISO 9000 family of standards • Features, clauses and requirements of ISO 9001:2015 • Implementing ISO 9001:2015 QMS in your organization • ISO 9001:2015 system certification/registration by SAZ	2026/12/04	2026/12/02
ZWS ISO 22000:2018 Food Safety Management Systems Awareness	• Overview of food safety management system • The regulatory system in Zimbabwe • Introduction to food hygiene and sanitation microbilogical in food and sampling • Pest control • Plan of action/work plan • Implementing ISO 22000 in your organization • ISO 22000 system certification/registration by SAZ	2026/12/04	2026/12/02

Course Title	Course Outline	Course Dates	Deadline for registration
ZWS ISO 27001:2022 Information Security Management Systems Development and Implementation	• The scope and purpose of ISO/IEC 27001 and how it can be used • The key terms and definitions used in the ISO/IEC 2700 series • The fundamental requirements for an ISMS in ISO/IEC 27001 and the need for continual improvement • The processes, their objectives and high level requirements • Applicability and scope definition requirements • Use of controls to mitigate IS risks • The purpose of internal audits and external certification audits, their operation and the associated terminology **Examination** *Minimum of 5 O Level*	2026/12/07-11	2026/12/03
ZWS 992:2019 HIV and Wellness Management System (HWMS)	• Gaining an understanding of the HWMS standard • Planning for the implementation of a HW management system • Implementation of a HW management system • HW management system monitoring and continual improvement • HW management system certification process • Reduction and ultimately elimination of incidences and risk of death and serious injury related to HIV and other non-communicable diseases **Examination** *Minimum of 5 O Level*	2026/12/09-11	2026/12/04
ZWS ISO 9001/14001/ 45001 Integrated Management System (IMS) Internal Auditing	• Scope of Quality, Environmental, and OHS systems within an integrated Management Systems • The importance of risk-based thinking and the process approach • Organizational context and its implication for modern management systems • Documentation requirements of the system • Life cycle management within management systems • The application of HIRAC within an organization • Auditing requirements • Aspects and Impacts • Review of Integrated Management System Requirements **Examination** *Minimum of 5 O Level*	2026/12/07-11	2026/12/03
Documentation of Quality Management Systems according to ISO 9001:2015	• Purpose and benefits of QMS documentation in an organization • General QMS documentation requirements • Specific QMS documentation requirements • QMS Scope, Quality policy and Quality objectives • Organizational process procedures • Work instructions, records and other documents • Development of QMS documentation • QMS documentation management • Pitfalls in QMS documentation **Examination** *Minimum of 5 O Level*	2026/12/14-18	2026/12/14

For Registration, please contact Training Division

Standards Association of Zimbabwe   **P O Box 2259**
1 Northend Close   **Harare**
Northridge Park   **Tel: 0242885511/2/882017**
Borrowdale   **Direct Line: 0242852989**
Harare
Email : egwasira@saz.org.zw   **Cell: 0773443117**
         sjerera@saz.org.zw   **0776054977**